HOT & TOR - ICT

T053

Friday, 01/11/2013 1:30 - 4:30 PM WORKFORCE DEVELOPMENT AUTHORITY



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ADVANCED LEVEL NATIONAL EXAMINATIONS, 2013, TECHNICAL AND PROFESSIONAL TRADES

EXAM TITLE: ICT

OPTIONS: - Hotel Operations (HOT)

- Tourism (TOR)

DURATION: 3hours

INSTRUCTIONS:

The paper contains two (2) sections:

Section I: Seventeen (17) questions, all Compulsory;

55marks

Section II: Five (5) questions, Choose any three (3);

45marks

Write complete sentences for all answer provided and multiple choice answers as indicated in the questionnaire.

		me respenses	as the answer. <u>Example; Ansv</u>						
	maximum storage capacity of CD is: <u>Choose the response</u>								
	to complete the sentence.								
01. W	What is the maximum storage capacity of CD? 3marks								
a)	1.44 MB	b) 2 GB	c) 4.7 GB						
d)	700 MB	e) 2 TB							
<u>A</u> :	<u>nswer:</u> The maxin	num storage capa	city of CD is:	£ *					
02. W	hat is the maximu	m storage capacit	y of DVD?	3marks					
	1.44 MB	and the state of t							
d)	700 MB	e) 2 TB							
<u>A</u>	Answer: The maximum storage capacity of DVD is:								
03. S	ome of the followin	g devices are not I	NPUT devices? (Choose two).	3marks					
	Scanner								
) Printer								
<u>A</u>	nswer: The follow	ing devices are n	ot INPUT devices:						
04. T	he device which is	s used to convert	a picture (or photo) in a digital for	ormat (file					
			in computer or be saved on storage						
	alled:			3marks					
a)) Printer	b) Mouse	c) Scanner						
) Speaker								
<u>A</u>	nswer: The devic	e which is used	to convert a picture (or photo) in	a digital					
format (file format), is called:									
	format (fi			u uigitui					
05. W		le format), is o							
05. W		le format), is o	called:						
		le format), is or	ps a better choice than desktop com	iputers?					
a) d	Thich two characte) Mobility) OS installed	le format), is or ristics make lapto b) Functionality e) Internet	ps a better choice than desktop com	nputers? 3marks					
a) d	Which two characte Mobility OS installed nswer: Two cha	tle format), is or ristics make laptor b) Functionality e) Internet racteristics make	ps a better choice than desktop com c) Size e laptops a better choice than	nputers? 3marks					
a) d	Which two characte Mobility OS installed nswer: Two cha	tle format), is or ristics make laptor b) Functionality e) Internet racteristics make	ps a better choice than desktop com	aputers? 3marks desktop					
a) d <u>A</u>	Which two characte Mobility OS installed computer celect only the corre	tle format), is or ristics make laptor b) Functionality e) Internet racteristics makers; they are:	ps a better choice than desktop com c) Size e laptops a better choice than ng the given assertions bellow:	aputers? 3marks desktop 4marks					
a) d <u>A</u>	/hich two characte) Mobility) OS installed computer celect only the corre a. A FILE is an infe	b) Functionality e) Internet racteristics make rs; they are:	ps a better choice than desktop com c) Size e laptops a better choice than ng the given assertions bellow: r and It can be opened using a given a	aputers? 3marks desktop 4marks					
a) d A	/hich two characte) Mobility) OS installed computer celect only the corre a. A FILE is an infe	b) Functionality e) Internet racteristics mak rs; they are:	ps a better choice than desktop come c) Size te laptops a better choice than ng the given assertions bellow: r and It can be opened using a given a nd Media player	aputers? 3marks desktop 4marks application					
a) d A	/hich two characte) Mobility) OS installed computer celect only the corre a. A FILE is an information of the such as Micros b. A FOLDER is a	b) Functionality e) Internet racteristics make rs; they are: ect assertion amore ormation container oft Word, Excel, are an information co	ps a better choice than desktop come c) Size te laptops a better choice than ng the given assertions bellow: r and It can be opened using a given a nd Media player	aputers? 3marks desktop 4marks application					
a) d A	/hich two characte) Mobility) OS installed computer celect only the corre a. A FILE is an information such as Micros application such	b) Functionality e) Internet racteristics make rs; they are: ect assertion amore ormation container oft Word, Excel, are an information container oth as Microsoft Word	ps a better choice than desktop come c) Size e laptops a better choice than ng the given assertions bellow: r and It can be opened using a given a nd Media player ontainer and It can be opened using a given a ord, Excel, and Media player	a desktop 4marks application ang a given					
a) d A	/hich two characte) Mobility) OS installed computer celect only the corre a. A FILE is an information such as Micros b. A FOLDER is a application such	b) Functionality e) Internet racteristics make rs; they are: ect assertion amore off Word, Excel, are an information container that face	c) Size c) Size de laptops a better choice than a sertions bellow: r and It can be opened using a given a sertion and Media player	a desktop 4marks application ang a given					
a) d <u>A</u>	/hich two characte) Mobility) OS installed nswer: Two character computer celect only the corre a. A FILE is an information such as Micros b. A FOLDER is a application such and also a content.	b) Functionality e) Internet racteristics make rs; they are: ect assertion amore oft Word, Excel, are an information container that has Microsoft Word container that fact ainer for files and	c) Size c laptops a better choice than c) Size de laptops a better choice than ng the given assertions bellow: r and It can be opened using a given a nd Media player ontainer and It can be opened usin ord, Excel, and Media player illitate the folder and file structure or sub folders	a desktop 4marks application ag a given aganization					
a) d <u>A</u>	/hich two characte / Mobility OS installed nswer: Two characte computer elect only the corre a. A FILE is an information such as Micros b. A FOLDER is a application such c. A FOLDER is a and also a cont d. A FILE is a cont	b) Functionality e) Internet racteristics make rs; they are: ect assertion amore off Word, Excel, are an information container that has Microsoft Word container that fact ainer for files and	ps a better choice than desktop come c) Size te laptops a better choice than ng the given assertions bellow: r and It can be opened using a given a nd Media player ontainer and It can be opened using ord, Excel, and Media player ilitate the folder and file structure or sub folders te the folder and file structure organic	a desktop 4marks application ag a given aganization					
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a) d <u>A</u>	/hich two characte) Mobility) OS installed nswer: Two character computer select only the corre a. A FILE is an information such as Micros b. A FOLDER is a application such also a containe also a containe a. All the above as	b) Functionality e) Internet racteristics make rs; they are: ect assertion amore off Word, Excel, are an information container that facilitate r for files and sub- ssertion are wrong	ps a better choice than desktop come c) Size te laptops a better choice than ng the given assertions bellow: and It can be opened using a given a and Media player ontainer and It can be opened using ord, Excel, and Media player ilitate the folder and file structure or sub folders te the folder and file structure organic folders	a desktop 4marks application ag a given aganization aganization					

Section I: Rewrite the highlighted sentences and complete with the

07.	There are many ways to following options given be a. Using the mouse sele	elow:			4marks		
	c. Using the mouse selection keyboard the buttond. Using the mouse selection or folder to delete and confirm by clicking of the confirmation of th	DELETE and confinent the lect the file or the CTRL + DELETE and ect the file or the fold on the pop-up list in OK button are false none of the	rm by folder nd con lder to menu	clicking on OK button to delete and hit (pre afirm by clicking on OK delete and right click a select and click on DE	ss) on the button on the file LETE and the folder.		
	Answer: Two correct opt						
08.		b) Touch screen e) LaserJet Printe	er	c) Laptop Webcam f) Mouse pad	3marks		
	<u>Answer:</u> From the given			, these are the OUTPU	Γ devices:		
09.		d presenters, is call b) Microsoft Word e) Microsoft Info l ware that can he and being a best c	ed: l Path elp to hoice	c) Microsoft Power Poi	3marks int des show		
10.	Which one of the following	g is a result of com		· ·	3marks		
	a) The file is deleted.c) The 3 character extensi	ion is hidden		ne file size is smaller. Il file properties are lost			
	<u>Answer:</u> The following is						
11.	The advantage of using a a. Calculations can be b. More flexibility	spreadsheet is:			3marks		
	 c. Changing data automatically updates calculations d. All of the above e. None of the above 						
	<u>Answer:</u> The advantage o	of using a spreads	heet i	s:	•		
12.	Two of the following device	es are not input no	r outp	out devices; (select the t	wo) 3marks		
		ax machine	c) He	adset			
	d) Copier machine e) Co		Y				
	<u>Answer:</u> The following de	evices aren't inpu	t nor	output devices:	•••=		

13.	 File and folder are different. Choose two statements that are correct: a) A folder can contain subfolders and files. b) A file can contain information and folder. c) A folder will have always an extension to determine the application that re- 	marks ads it.
	d) A file is a container of Data and/or Information. Answer: File and folder are different:	
14.	Two of the following devices are not permanent storage media or devices? 4 Hard disk	marks
	a) DVD b) RAM c) Flash disk d) CPU Answer: The Two following devices are not permanent storage media or de	evices:
	T. M	
15.	In Microsoft word the terms Portrait and landscape are: a) Page size b) Page layout c) Page orientation	marks
	d) All of above are correct e) None of above	
	<u>Answer:</u> In Microsoft word the terms Portrait and landscape are:	
16.	Which of these is a correct of Email address? a) contact.website.com b) contactwebsite.com c) contact@website.com d) contact@website@com Answer: The correct Email address is:	smarks
17.	In Microsoft Excel, when typing a formula (equation) into a cell the first thin must be entered is: a) The first cell referenced b) Parenthesis c) An equal sign d) Quotation marks e) None of the above Answer: In Microsoft Excel, when typing a formula (equation) into a cell the first thing that must be entered is:	marks
Se	ection II: Choose and Answer any Three (3) questions 45mark	KS
18.	Write in full the following words: a) CPU b) RAM c) ROM d) USB e) CD-ROM/DVD	marks
19.	What is the difference between a Desktop computer and Laptop computer?15	marks
20.	Outline the differences between downloading and uploading a document on internet.	marks
21.	Differentiate an Application Program and an Operation System Program by g two (2) examples on each.	iving marks
22.	Talk about the differences between line spacing and paragraph spacing in Po	wer

Point.

15marks